GW4 BUILDING COMMUNITIES PROGRAMME

Generator Fund Round 3 Application Form

Please refer to the GW4 Building Communities Fund [Guidance document](#) and return the completed form to communities@gw4.ac.uk

1. Name of Proposed GW4 Community

2. Applicants
Please note: There must be at least three, preferable four, of the GW4 institutions involved in a GW4 Application. Other non-GW4 partners are encouraged and can be named in section 7C.

Lead Applicant (1)

Name	
Post	
Department	
Institution	
Email	
Phone	

Co Applicant (2)

Name	
Post	
Department	
Institution	
Email	
Phone	

Co Applicant (3)

Name	
Post	
Department	
Institution	
Email	
Phone	

Co Applicant (4)

Name	
Post	
Department	
Institution	
Email	
Phone	

If more than 4 Co Applicants, please provide details below:

3. Start Date	End Date	Amount Requested
1st June 2022	30th November 2022	

Please note: *We expect awards to be of six months duration; from 1st June to 30th November 2022. This allows one-two months for project preparation, following award notification in early April 2022.*

*Successful applicants will be invited to a Building Communities Launch Event on **17 May 2022**. This will be an opportunity for new research communities to network with each other and begin initial plans for their projects.*

If your request differs from this, please amend, providing full justification in relation to the context of your proposal:

4. Focus of Research

4A. (300 words max) Please outline the research opportunity that you intend to address through this collaboration, its wider context and importance:

4B. (300 words max) If relevant, please explain how your project has a focus on Climate, AMR or Net Zero Research.

Please note: *Complete this section only if your project has a focus on a strategic GW4 area – if not, leave blank and move on to Section 5.*

5. Current Status of your GW4 Community

5A. Please state if yours is a new or existing GW4 community (if existing, please tell us how long it has been in existence):

5B. (100 words max) What synergies or gaps do you believe you have identified; what is the demonstrated, or anticipated, level of interest across GW4:

5C. (100 words max) Please tell us if you have previously been awarded GW4 funding; what this was and how you used this:

6. GW4 Added Value

(200 words max) Explain the rationale for coming together as a GW4 community and the anticipated added value of working as a GW4 research community rather than as a single institution:

7. Proposed Activities
7A. (500 words max) Please describe how you intend to use the funding, taking into consideration the project must be completed within a 6 month period. Please detail: • activities (their aims, benefits and timeframe - providing a brief work plan where appropriate) • anticipated outcomes and impact of your activities • how you anticipate these will be sustained in the longer term
7B. (200 words max) Please outline any external grants to be targeted; academic publications, conference papers, reports or other to be developed (either during or following the lifetime of the award) and how the funding will initiate or develop collaboration:
7C. (200 words max) If relevant, please provide details of external partners (e.g. businesses, research organisations, government bodies and third sector organisations) and how you plan to engage with partners during the award. **Please note:** *Complete this section only if your project includes external partners – if not, leave blank and move on to Section 8.*

8. Project Team
(300 words max) Please outline the structure of your team (noting any other key, non-GW4 partners) and tell us about its strengths to successfully deliver and sustain the proposed activities and outputs (consider aspects such as roles and responsibilities, including mentoring, breadth of experience, multidisciplinary, track record with project delivery and targeted funders):

9. ECR Communities
9A. (200 words max) GW4 encourages applications led by ECRs and welcomes communities involving ECRs which build capacity and capability for leadership. Please indicate if you consider yours to be an ECR community and why:
9B. (200 words max) If you answered yes, please explain how ECRs within your community will be supported in terms of project delivery and beyond. For example, mentoring, continuing professional development and/or other support.

10. COSTS

Please note: *we require a breakdown of the costs associated with your project – including direct costs only - with full justification for each element. Please refer to footnotes for additional guidance. Please ensure that all costs have been developed and approved according to your internal processes.*

As per the [guidance document](), we encourage budget to be entirely held at the Lead (PI's) Institution. However, we will still allow budget to be split across institutions if required, but budget allocated to CoI Institutions should only be for workshop expenses, staff salary expenditure etc – i.e. only things that cannot be claimed as an external expense. Therefore, budget for staff expenses (such as travel, accommodation, etc) should all be held at the Lead Institution and CoIs should claim as an external or the Lead Institution should book and pay for these.

Lead Institution (1)	Cost	Justification
Travel and subsistence		
External speakers/facilitators		
Venue		
Administration		
Research assistant support[1]		
Other (explain)		
Co-Applicant Institution (2)	**Cost**	**Justification**
External speakers/facilitators		
Venue		
Administration		
Research assistant support[1]		
Other (explain)		
Co-Applicant Institution (3)	**Cost**	**Justification**
External speakers/facilitators		
Venue		
Administration		
Research assistant support[1]		
Other (explain)		
Co-Applicant Institution (4)	**Cost**	**Justification**
External speakers/facilitators		
Venue		
Administration		
Research assistant support[1]		
Other (explain)		
TOTAL		
Travel and subsistence		
External speakers/facilitators		
Venue		
Administration		
Research assistant support[1]		
Other		

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[1] **Research assistant support costs** *must be fully justified and proportionate to the anticipated activities, outputs and outcomes to be delivered, and the overall budget costs.*

11. Equality, Diversity and Inclusion monitoring (PI Only)

*GW4 is committed to equality of opportunity to help achieve and maintain diversity and inclusion in all GW4 programmes. Completion of the Equality, Diversity and Inclusion monitoring section (in all or part) is **voluntary** but your assistance is appreciated as the data enables us to take an evidence-based approach when reporting on outcomes.*

The information you give will be used in accordance to GDPR. A GW4 Officer unconnected with the Building Communities call will receive the ED&I information. The GW4 Officer is not involved in assessment processes and will not see the application forms. The Building Communities team will only receive summarised ED&I data for all applications, after the selection process. Data will be retained for EDI monitoring purposes only.

If you are willing to provide this information, please can the PI complete the form at the following link (no response needed in this application form):

[GW4 Equality, Diversity, and Inclusion Monitoring Form](#)

12. Data Protection

Please read carefully the statements below and tick as appropriate.

We understand that information provided by the applicants on this application form may be copied for use during the assessment process. All information will be treated as confidential.	☐
We consent that if our community is successful, relevant information may be taken from this form and used as part of our community record.	☐
We consent to be contacted by our institutions for further support and development if this application is unsuccessful.	☐

13. In submitting this application, we confirm that we have read and will comply with the guidance notes for GW4 Generator Fund and that the information given is accurate and to the best of our knowledge.

SIGNATURE OF LEAD APPLICANT	DATE