**GW4 BUILDING COMMUNITIES PROGRAMME**

**Development Award Application Form**

Please refer to the GW4 Building Communities Development Award Guidance Document , in particular the Selection Criteria section, and return the completed form to communities@gw4.ac.uk.

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| **Community name** *If you are an existing GW4 community, please name that here. You can provide an additional name for this specific project if desired.* *If you have not received GW4 funding previously, please provide a short name for your community or project.* |
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| **Applicants***Ideally, applications should consider involving all four GW4 institutions in some way; please see guidance. Please indicate lead applicant.* |
| **Institution 1** | **Bath/Bristol/Cardiff/Exeter (delete as appropriate)** |
| Name(s) |  |
| Post(s) |  |
| Department(s) |  |
| Email(s) |  |
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| **Institution 2** | **Bath/Bristol/Cardiff/Exeter (delete as appropriate)** |
| Name(s) |  |
| Post(s) |  |
| Department(s) |  |
| Email(s) |  |
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| **Institution 3** | **Bath/Bristol/Cardiff/Exeter (delete as appropriate)** |
| Name(s) |  |
| Post(s) |  |
| Department(s) |  |
| Email(s) |  |
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| **Institution 4** | **Bath/Bristol/Cardiff/Exeter (delete as appropriate)** |
| Name(s) |  |
| Post(s) |  |
| Department(s) |  |
| Email(s) |  |
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| *Please only complete the next section if you have external partners, otherwise leave blank (NB it is* ***not*** *a requirement to have external partners). Add more rows as needed.* |
| **External Partners** |
| Name |  |
| Job Title |  |
| Company |  |
| Email |  |

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| **Proposed Project, Aims and Objectives** |
| *Please give the overarching aim of your project* |
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| *Please describe how you intend to use the funding. Please** *Outline the opportunity or challenges that you intend to address through the project*
* *Detail the project activities and main objectives*
* *Articulate the added value of working across GW4 for this project (if you are not involving all four GW4 institutions please include this justification here)*
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| *If you are working with external partners, please describe the current state of the collaboration and how this award will evolve that relationship and encourage knowledge exchange. Are the external partners bringing any monetary or in-kind support to the project? (NB it is* ***not*** *a requirement to have external partners. Please leave this section blank if there are no external partners).* |
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| ***Outcomes****Please list the main outcomes of the project. Please:** *Demonstrate how these outcomes will impact and benefit your community, institute and GW4*
* *Explain how this will place you in a stronger position to achieve external funding and impact*
* *Detail how the community (and external partners if relevant) will stay engaged after the project*
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| **Timeline and outline project plan***Please provide a timeline or outline project plan including expected date(s) of event(s) (if relevant), expected project length and completion date.****Please note:*** *We aim to process applications within 1 month from receipt.* |
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| ***Previous GW4 funding & applications****Please tell us if any applicants have previously been awarded GW4 funding; what this was and how it was used. Please also tell us if applicants have previously applied for GW4 funding but were unsuccessful.*  |
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| **Costings***Note that budget can* ***only*** *be held at the lead applicant’s Institution.**Please propose a budget for the project. Please give as much detail as possible as to exactly what the GW4 funds will be used for (eg. travel, consumables, facilitators, resource creation, etc).**If you are using GW4 funding in conjunction with other sources of funding, please tell us the total co-funding amount and source, and detail briefly what it will be used for.* |
| **ITEM** | **DETAIL/JUSTIFICATION** | **AMOUNT REQUESTED FROM GW4** | **AMOUNT FROM OTHER SOURCES OF FUNDING** |
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| **TOTAL** |  |  |

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| **Data Protection***Please carefully read the statements below and tick as appropriate.* |
| We understand that information provided by the applicants on this application form may be copied for use during the assessment process. All information will be treated as confidential. | Y/N |
| We consent that if our community is successful, relevant information may be taken from this form and used as part of our community record. | Y/N |
| We consent to be contacted by our institutions for further support and development if this application is unsuccessful. | Y/N |

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| **In submitting this application, we confirm that we have read and will comply with the guidance for the GW4 Development Awards and that the information given is accurate and to the best of our knowledge.** |
| **SIGNATURE OF LEAD APPLICANT** | **DATE** |

Please send your completed form to communities@gw4.ac.uk