

GW4 GW4 Doctoral Student Training Scheme

About the Scheme

This fund is intended to support discipline-specific doctoral training events, identified and organised by and for doctoral students within the GW4 Alliance. '**Discipline-specific**' is defined broadly as those skills that are required for research into a specific field of study, rather than being applicable across most areas of doctoral research. So, for example, a session on 'presentation skills' would not be considered discipline-specific while one on 'running effective focus groups' or 'communicating about research with animals' might be. We are particularly keen to support training activities which will be attractive to researchers across all four of the GW4 Universities and will enable those researchers to link with others in similar discipline areas. Please note that we are not looking to fund conferences with this scheme. Before you apply for funding, please check your institution's [current offerings](#) to ensure that your proposal is, in fact, new.

The funding can be used to pay for fees for external trainers, reasonable catering costs, materials and travel for those GW4 doctoral researchers not based at the hosting institution. Normally, we would not pay venue hire because we would expect one of the GW4 Universities to host the event. We also do not to pay full-time staff who are employed by universities in the GW4 Alliance.

These activities will be led by currently enrolled doctoral researchers at one of the GW4 institutions. Ideally, projects will have at least one co-applicant to share the workload, but this is not a requirement.

This scheme is intended to encourage new types of training across the GW4 universities, therefore repeat applications for previously funded training will not be eligible for further funding.

If you have any queries about what might be appropriate, please get in touch with your local GW4 contact (details below). The training event must take place by 31 July 2017, and a final report submitted not later than one month after the final activity.

Responsibilities of Organisers

The organisers will be expected to carry out the activities outlined in their proposals, including, but not restricted to:

- identifying and setting suitable dates
- identifying and briefing presenters/trainers
- booking suitable rooms/venues as well as any necessary equipment and refreshments
- obtaining participant feedback
- reporting on the activities
- following financial procedures, details of which will be provided

Maximum Funding

The normal maximum amount will be £2,000. If, however, there is a unique feature of your proposal that you feel would justify additional funds, please get in touch with Dr Conny Lippert, the [GW4 PGR Coordinator](#) to discuss further. Please note that your budget must include provision for travel costs of GW4 researchers who are not based at the hosting institution.

Application Process

Complete the application form and submit it not later than 11:59 pm on 12 February 2017 to Conny.Lippert@bristol.ac.uk. You will be notified within 2 weeks of the closing date as to the outcome of your application and will be asked to confirm that you are still in a position to proceed with the project and complete the event by 31 July 2017.

Selection Criteria

The selection panel will be seeking to ensure that the applicants are eligible (currently enrolled doctoral students at a GW4 university); that the training is additional to that already on offer at the university; that the rationale provided for the training is persuasive; that it will be feasible to offer the activity by 31 July 2017; that there is a clear plan to engage researchers from other GW4 universities; and that the proposal offers value for money.

Monitoring and Evaluation

Funded projects will be monitored by the GW4 PGR Coordinator. Short progress reports will be required during the planning stages and a full report will be required after the event. You must collect participant feedback, which will form part of the event report. (For further details, please see the guidelines document.)

Links to Researcher Development Programmes

Please have a quick look at the researcher development programmes to ensure that your idea isn't already on offer:

[University of Bath](#)

[University of Bristol](#)

[Cardiff University](#)

[University of Exeter](#)

Local Contacts

Your local GW4 contacts can assist you with developing your proposal and planning your event.

University of Bath: Dr Neil Bannister, N.J.Bannister@bath.ac.uk

University of Bristol: Dr Loriel Anderson, loriel.anderson@bristol.ac.uk

Cardiff University: Dr James Farror, FarrorJ@cardiff.ac.uk

University of Exeter: Kelly Preece, K.Preece@exeter.ac.uk

GW4 PGR Coordinator: Dr Conny Lippert, Conny.Lippert@bristol.ac.uk